

**WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MAHLKE MEETING ROOM - 2ND FLOOR
April 17, 2024**

CALL TO ORDER

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

ROLL CALL

The following trustees were present: Bloom, Whiteside, James, Thompson, Majewski

Absent: Staszak, Heneghan

Also present: Patti Naisbitt, Library Director
Laura Dygus, Human Resources Manager
Deb Fowler, Administrative Assistant

MINUTES

MOTION by Trustee James, second by Trustee Thompson to approve the March 20, 2024 minutes of the regular meeting of the Library Board.

AYES: James, Thompson, Bloom, Whiteside, Majewski
NAYS: None
ABSTAIN: None

MOTION by Trustee Thompson, second by Trustee James to approve the March 20, 2024 minutes of the executive session of the Library Board.

AYES: Thompson, James, Bloom, Whiteside, Majewski
NAYS: None
ABSTAIN: None

RECOGNITION OF PUBLIC

A member of the public attended, but had no comments.

CONSENT AGENDA

There was some discussion regarding the Personnel Report.

MOTION by Trustee Bloom, second by Trustee James to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of March 2024 in the amount of \$144,653.18
- B. Personnel Report for the month of March indicating 1 staffing change
- C. Bank Register Report 3/1/24-3/31/24, totaling \$129,624.21
- D. Invoice Expense Allocation Report for Invoices paid in March 2024

AYES: Bloom, James, Whiteside, Thompson, Majewski
NAYS: None
ABSTAIN: None

DISCUSSION ITEMS WITH NO ACTION

Library Director's Report

Director Naisbitt reported the building is now fully lit due to the replacement of eight ballasts and 279 bulbs with LED bulbs/conversion kits. LED bulbs have an expected 267% improvement in their life expectancy so we expect to see significant savings in bulb costs and labor in the years to come. We are also projecting a sizable decrease in power consumption.

Our new Coloring Nook is a natural draw for children/families to use for coloring and snacking. We have also seen this area serve as an engaging waiting area for children/caregivers while other family members complete library activities. It also serves as a participatory community art display.

Board members, family, and friends of former Library Director Pam Dubé attended a plaque dedication in her honor and saw the new spaces/resources inspired by Pam and funded in her name. This was in combination with our successful COLORAMA program that drew over 600 visitors.

In honor of Read Across America Day, ten WPL staff members read to 26 classrooms at District 68 schools on February 29, 2024.

Our next capital improvement project is the replacement of our boilers. We are waiting on estimates from two engineering companies.

Monthly Statistical Reports

Income Statement as of March 31, 2024

PRESIDENT'S REPORT

President Majewski reported everything is going well at the Library and encouraged staff to keep up the good work.

NEW BUSINESS

Review Closed Session Minutes

In accordance with Chapter 5, Act 120, Section 2.06 of the Open Meetings Act the Library Board performs a periodic review of minutes of previous closed sessions in order to determine whether such minutes can be released for public viewing or should remain confidential and closed.

MOTION by Trustee Whiteside, second by Trustee Bloom to keep the 2/15/2023 and 3/28/2023 closed session minutes closed and destroy full verbatim recordings of all closed session prior to November 2022.

AYES:	Whiteside, Bloom, James, Thompson, Majewski
NAYS:	None
ABSTAIN	None

Review of Verbatim Recordings of Regular Board Meetings Held Remotely Under State Executive Orders

The recordings of virtual board meetings from the COVID lockdown are also part of this cycle. The Board Meetings prior to November 2022 are also eligible to be destroyed.

MOTION by Trustee Whiteside, second by Trustee Bloom that, in compliance with State Executive Orders pertaining to holding open meetings remotely during the COVID-19 pandemic, the Board approves destruction of the verbatim recordings of the regular board meetings prior to November 2022.

AYES: Whiteside, Bloom, James, Thompson, Majewski
NAYS: None
ABSTAIN None

Health, Dental, and Vision Insurance Renewal for 2024-2025

Director Naisbitt and Human Resources Manager, Laura Dygus, explained there is a very small increase for our health, dental, and vision premiums for the 2024-2025 benefit year. We are reaping the benefits of being a member of IPBC (Intergovernmental Personnel Benefit Cooperative). This is proof that membership in a large health insurance pool provides overall lower rates.

MOTION by Trustee Whiteside, second by Trustee Bloom to approve accepting United Health Care Choice Plus PPO employee medical insurance plans covering July 1, 2024 through June 30, 2025, accepting Delta Dental HMO and Delta Dental PPO employee dental insurance plans covering July 1, 2024 through June 30, 2025, accepting the VSP Vision employee insurance plan covering July 1, 2024 through June 30, 2028, and maintaining the current Library and staff contribution structure.

AYES: Whiteside, Bloom, James, Thompson, Majewski
NAYS: None
ABSTAIN None

Pam Dubé Plaque Dedications and Memorial Fund Expenditures

Director Naisbitt recapped the plans put into place to honor our former Library Director Pam Dubé. There were plaques dedicated to Pam along with information on the flexible programming areas of the Library that were inspired by Pam. Funds donated in Pam's memory were used to cover the costs of the *Coloring Nook*. Remaining memorial funds contributed to establishing the *Creativity Space on the Plaza*, whose name was coined by Pam as a craft, maker and STEM space for all ages.

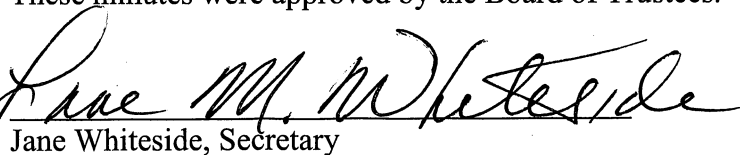
UNFINISHED BUSINESS

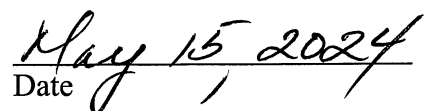
ADJOURNMENT

There being no further business, motion by Trustee James, second by Trustee Whiteside to adjourn the meeting at 7:53 p.m.

AYES: James, Whiteside, Bloom, Thompson, Majewski
NAYS: None
ABSTAIN None

These minutes were approved by the Board of Trustees.


Jane Whiteside, Secretary


Date

Debra Fowler, Recording Secretary