

**WOODRIDGE PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
**VIRTUAL BOARD MEETING**  
**May 20, 2020 7:30 P.M.**

As the Woodridge Public Library navigates through this unprecedented time due to the COVID-19 pandemic, members of the public are invited to participate in the regular monthly Board Meeting by telephone or Zoom video conference. Board members, citizens and staff can connect by using the information below.

In lieu of providing public comment in person or by phone, members of the public may send statements to [business@woodridgelibrary.org](mailto:business@woodridgelibrary.org) by 5:00 p.m. on Wednesday, May 20, 2020. Comments submitted via email will be announced and read during the public comment portion of the meeting.

To attend by video conference, click on this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/85624216468?pwd=bnN2ZFRma1J2WTJRZDRON2lnYnIBUT09>

To attend by telephone:

**Dial:** 13126266799

**Meeting ID:** 856 2421 6468

**Password:** 970007

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes  
Regular Meeting of Library Board March 18, 2020 Attached
- IV. Recognition of Public
  - A. Public Comment
  - B. Questions Not Related to Agenda Items
  - C. Questions Related to Agenda Items
- V. Consent Agenda Items  
*These items are considered routine by the Library Board. They will be voted on as one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda and considered separately.*
  - A. Library Payroll for the month of March 2020 in the amount of \$135,689.94 Action Item #32
  - B. Library Payroll for the month of April 2020 in the amount of \$192,714.22 Action Item #33
  - C. Personnel Report for the month of March indicating 1 staffing change Action Item #34
  - D. Personnel Report for the month of April indicating 0 staffing changes Action Item #35
  - E. Bank Register Report 3/1/20-3/31/20 totaling \$121,051.50 Action Item #36
  - F. Bank Register Report 4/1/20-4/30/20 totaling \$132,388.78 Action Item #37
  - G. Invoice Expense Allocation Report for Invoices paid in March 2020 Action Item #38
  - H. Invoice Expense Allocation Report for Invoices paid in April 2020 Action Item #39

Recommendation: That Consent Agenda Items A through H be approved.

- VI. Discussion Items with no Action
  - A. Library Director's Report
    - 1. Monthly Statistical Reports - March Information Item #40
    - 2. Monthly Statistical Reports - April Information Item #41
    - 2. Income Statement as of March 31, 2020 Information Item #42
    - 3. Income Statement as of April 30, 2020 Information Item #43
- VII. President's Report
- VIII. New Business
  - A. Presentation of FY2019 Audit by Mike Del Valle of Lauterbach & Amen and Acceptance by Board Action Item #45
  - B. Review of Executive Session Minutes Information Item #46
  - C. COVID-19 Response Plan for Building and Services Information Item #47
- IX. Unfinished Business
- X. Adjournment

Executive Session Re: Personnel, Real Estate Acquisition & Litigation

Any person needing an accommodation for a disability in order to attend a Library Board Meeting should contact the Business Office by telephone at 630-487-2550, by e-mail at [ada@woodridgelibrary.org](mailto:ada@woodridgelibrary.org) or in writing, not less than five (5) business days prior to the meeting.