## Library Director's Report August 2023

During an all-staff in-service training in August, two of our most common safety challenges were reviewed: tornado warnings and missing children. Helping the public during an active tornado warning includes notifying patrons wearing headphones or earbuds, and supervising older children using the library without a guardian present. Safe options for patrons who cannot use stairs to descend to the tornado shelter were developed, and safety kits are in place at each service desk (weather alert radios, easy to follow tornado shelter "pop-up" signs).

We have established a very good procedure (named "Code Adam") for locating children who have become separated from their parents, and all staff members play a role in securing the Library building until child and parent are reunited. Staff learned about tips, tricks, and trends for getting the most out of the software tools and services provided by SWAN Library Services—the group of 100 libraries that Woodridge shares a book catalog and resources with—during a day of training in Palos Hills. August checkouts and program attendance remained strong.

## **Library Programs and Services**

Children's: <u>Virtual Programs</u>

Prize Basket Drawing, 92

Additional Recording Views from Past Programs, 8/1-8/31, YouTube, 81

**In-Person Programs** 

Back to School with Pigeon, 38 Imagination Time with Bluey, 60

Back to School Checkout Challenge, 168

Back to School BINGO, 29

Scavenger Hunt (Back to School), 112

1000 Books Before Kindergarten, 2

Building Blocks for Tots, 8 views, 400 packets

Take & Make Crafts, 3 Projects, 500

**Adult:** <u>Virtual Programs</u>

Views from previously recorded programs, 422

<u>In-Person Programs</u>

Art Gallery: Who-Too Art Association

Art Reception, 70

Introduction to Tinkercad, 5 Faux Stained Glass Program, 27

1960's Hit Factory, 92

Senior Cards & Games, 2 sessions, 17

Puzzle Pack: Dog Days of Summer Edition, 250

Tween/Teen: Pizza Lunch & Service, 17

Teen Bingo, 7

Adult & Teen Take & Make, 127

All Ages: Dog Day of Summer (Therapy Dog Drop-In), 28

Community

**Outreach:** Stories in the Park, 53

Virtual: Literacy DuPage ESL Conversation Group, 5 sessions, 45

#### Services:

E-Resources:

Media on Demand Total: 4,730

Ebooks: 2,776 E-Audiobooks: 1,508 Magazines: 446 ERead Illinois/Axis 360: 302

> Ebooks: 143 E-Audiobooks: 159

HOOPLA: 1,355 Ebooks: 468

E-Audiobooks: 791

Videos: 57 Music: 39

Kanopy Videos: 287 Plays

BookFlix: 23

Website Users: 8,211

Curbside Pickup: 35 pickups

Book Bundles for Children: 46 items Interlibrary Loans Received: 3,153

3D Printer Jobs: 10 - average print time: 1:24:36

Reference Questions: 4,208 in Adult/Teen and 972 in Children's Public PC Sessions: 1,435 in Adult/Teen and 224 in Children's

Study Rooms: 705 in Adult and 12 in Children's

Outreach Visits: 8

Volunteer Hours: 108.75 for Adult Museum Adventure Passes: 40

Aruba Wireless Total Sessions: 30.305

**Displays:** Children's Services Department: Back to School; Dog Days of Summer; National Beach Day;

Boston Horn-Globe Award; Friendship; Come on Barbie...let's hit the Library!; Funny Books;

Jenn's "Friends"; Shelf Bundles; Grab n' Go; Teacher Pack

Adult Services Department: Hot titles You Might Have Missed; Running for Couch Potatoes;

Dog Days of Summer; Anti-Hero

### Staff Development and Training

Our August Staff In-Service was held on Friday, August 25th from 9:00am to 1:00pm. There were 39 employees in attendance. The training topics included Code Adam and Tornado/Storm procedures. Department meetings were held and we pitched in to help with book shelving.

Adult/Teen Services: George Kalinka Boundless Informational webinar

SWAN EXPO Staff In-Service

LFI Space Planning Off Lobby/Adult/Creativity

Savannah Derrig

Boundless Informational webinar

Egiling in the Right Direction webinar

Failing in the Right Direction webinar

Staff In-Service

Chris Keefe Boundless Informational webinar

Al and Libraries: Enhancing Services and Engaging

Communities webinar

The Generative Al Dilemma: Why Leaders Who Ignore

It Will Fail webinar

Staff In-Service

Dana Kraszczynski Boundless Informational webinar

**SWAN EXPO** 

Kate Lagerstrom **SWAN EXPO** 

Staff In-Service

Denise Murray Boundless Informational webinar

Staff In-Service

Gayle Szpytek Boundless Informational webinar

Staff In-Service

Children's Services: Staff In-Service Jessica Smith

> Megan Bauer Booklist Schience Reads for Summer and Beyond

> > Staff In-Service

Elizabeth Burns Booklist Webinar: DK School and Library Fall 2023

Staff In-Service

Carrie Erickson Booklist Librarian Preview Fall 2023

Staff In-Service

Kristin Grudem Canva new features tutorials

Staff In-Service

Donna Karlinski Staff In-Service Paula Leonard Staff In-Service Jennifer Shunt Staff In-Service Mary Ann Steinhaus Staff In-Service

Libraries in Response - Libraries and Al: Boon or Doom

Sarah Wilson Staff In-Service

Circulation Services: Julie Lombardo Circ Manager's Round Table

**SWAN Fireside Chat** 

**SWAN EXPO** Staff In-Service

Stephanie Larkins **SWAN EXPO** 

Staff In-Service

Kay Minniti **SWAN EXPO** 

Staff In-Service

Dagmar Bradac Kellie Cayer

Jill Hatzer

Sabrina Kahren Stephanie Larkins Michele Sarussi

Staff In-Service

Rachel Schwanebeck Online Learning: Cataloging Locally

**Technical Services: Amy Weiss SWAN EXPO 2023** 

**SWAN Fireside Chat** 

Staff In-Service

Tess Forbes

Sharada Kamath

Ana Karun

Staff In-Service

Administration: Patti Naisbitt Nicor IGA Meeting Village Administrator

LFI Space Planning Off Lobby/Adult/Creativity

Congressman Bill Foster Woodridge Town Meeting (Aug)

Staff In-Service

Nancy Bandusky

Staff In-Service

Laura Dygus

Human Resources Association of Greater Oak Brook -

Member Roundtable HR Source Peer Hub Libraries

HR Source Benchmarking Staff In-Service

Deb Fowler

Matt Hennessy SWAN EXPO

SWAN Fireside Chat Impact Networking

Staff In-Service

Kim Neidermyer Staff In-Service Bill Yokas Staff In-Service

# **Library Operations**

Circulation for the month of August was 43,705, a decrease of 4% from August 2022. Registered borrowers number 24,107, which is 70.6% of the jurisdictional population. People/Door Count for month: 14,209