

**WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
VIRTUAL BOARD MEETING
September 21, 2022**

CALL TO ORDER

Vice President Thompson called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

ROLL CALL

The following trustees were present: Staszak, Heneghan, Bloom, Whiteside, James, Thompson

Absent: Majewski

Also present: Pam Dubé, Library Director
Patti Naisbitt, PR & Program Coordinator
Deb Fowler, Administrative Assistant

MINUTES

MOTION by Trustee Whiteside, second by Trustee Staszak to approve the August 17, 2022 minutes of the regular meeting of the Library Board.

AYES: Whiteside, Staszak, Heneghan, Bloom, James, Thompson
NAYS: None
ABSTAIN: None

RECOGNITION OF PUBLIC

No one from the public attended or submitted comment.

There was some discussion regarding the trustees who are up for re-election in 2023.

CONSENT AGENDA

There was some discussion on staffing and budgeting issues.

MOTION by Trustee Bloom, second by Trustee Heneghan to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of August 2022 in the amount of \$131,002.36
- B. Personnel Report for the month of August indicating 4 staffing changes
- C. Bank Register Report 8/1/22-8/31/22, totaling \$105,408.63
- D. Invoice Expense Allocation Report for Invoices paid in August 2022

AYES: Bloom, Heneghan, Staszak, Whiteside, James, Thompson
NAYS: None
ABSTAIN: None

DISCUSSION ITEMS WITH NO ACTION

Library Director's Report

Director Dubé reported on the newly revised website. We had to move from Drupal 7, which was not supported anymore, to Drupal 9. Modifications were made to the website to make it more modern and easier to use. The trustees made positive comments about the website.

Monthly Statistical Reports

There was discussion on the increased circulation statistics during July and August due to Summer Reading.

Income Statement as of August 31, 2022

PRESIDENT'S REPORT

NEW BUSINESS

Approval of Tax Year 2022 Levy Resolution #22-01

The December 2021 Consumer Price Index (CPI) was 7%. It has been the practice of the library to use the CPI calculation to determine any changes to our levy as this keeps us level with the cost of inflation. Applying the 7% will increase the levy by \$273,089. Typically, we follow the Illinois tax cap legislation, even though as a home rule community Woodridge is not subject to the tax cap. However, in analyzing the pressures on our budget due to rising inflation, the low unemployment rate, and the immediate capital needs for our building, our determination is that the responsible thing to do is to use the actual CPI data to continue to provide our services unimpeded.

MOTION by Trustee Staszak, second by Trustee Bloom to adopt Resolution #22-01 setting forth financial requirements of the Woodridge Public Library for tax year 2022, covering the Library's fiscal year January 1, 2023 through December 31, 2023.

AYES: Staszak, Bloom, Heneghan, Whiteside, James, Thompson
NAYS: None
ABSTAIN: None

Approval of FY2023 Budget

The budget for FY2023 is \$4,282,567. Director Dubé mentioned a minor change on the expense line for natural gas costs. She reviewed the accompanying budget documents in the packet.

MOTION by Trustee James, second by Trustee Whiteside to approve the Woodridge Public Library budget for FY23 as presented.

AYES: James, Whiteside, Staszak, Heneghan, Bloom, Thompson
NAYS: None
ABSTAIN: None

UNFINISHED BUSINESS

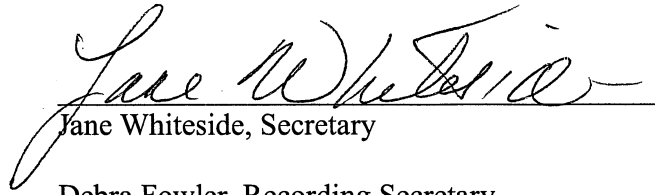
ADJOURNMENT

Prior to adjournment, there was some discussion on programming.

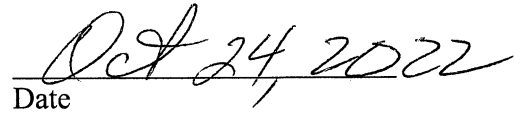
Motion by Trustee James, second by Trustee Whiteside to adjourn the meeting at 8:29 pm.

AYES: James, Whiteside, Staszak, Heneghan, Bloom, Thompson
NAYS: None
ABSTAIN: None

These minutes were approved by the Board of Trustees.


Jane Whiteside, Secretary

Debra Fowler, Recording Secretary


Date