

**WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MAHLKE MEETING ROOM - 2ND FLOOR
July 19, 2023**

CALL TO ORDER

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

ROLL CALL

The following trustees were present: Staszak, Heneghan, Bloom, Whiteside, James, Thompson, Majewski

Absent: None

Also present: Patti Naisbitt, Library Director
 John Eallonardo, Frederick Quinn Corp.
 Deb Fowler, Administrative Assistant

MINUTES

MOTION by Trustee James, second by Trustee Thompson to approve the June 21, 2023 minutes of the regular meeting of the Library Board.

AYES: James, Thompson, Staszak, Heneghan, Bloom, Whiteside, Majewski
NAYS: None
ABSTAIN: None

RECOGNITION OF PUBLIC

No one from the public attended or submitted comment.

PROGRESS REPORT ON EXTERIOR STEEL RENOVATION FROM JOHN EALLONARDO OF FQC

Mr. Eallonardo reported on the issue of changing intumescent coating products. FQC and Williams Architects are now looking to go with a product from Isolatek. A meeting will be held with a representative from Isolatek, FQC and Williams Architects tentatively scheduled for July 25, 2023. The panel cladding is in the fabrication phase.

CONSENT AGENDA

MOTION by Trustee Whiteside, second by Trustee Bloom to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of June 2023 in the amount of \$134,458.69
- B. Personnel Report for the month of June indicating 3 staffing changes
- C. Bank Register Report 6/1/23-6/30/23, totaling \$126,791.63
- D. Invoice Expense Allocation Report for Invoices paid in June 2023

AYES: Whiteside, Bloom, Staszak, Heneghan, James, Thompson, Majewski
NAYS: None
ABSTAIN None

DISCUSSION ITEMS WITH NO ACTION

Library Director's Report

Director Naisbitt reported that a number of staff attended the ALA (American Library Association) Conference that was held in Chicago this year. The conference was held from June 22nd to June 27th. The reports submitted by staff were informative and interesting. Overall it was a good experience.

Summer Reading is in full swing. The Reading Passport concept is popular. We're seeing the children make the connection that we are their library. They see us at school, the Jubilee, the store, etc. promoting library programs and materials.

There was mention of America's 250th Anniversary coming up in 2026. The library will recognize the anniversary in some way.

Monthly Statistical Reports

Income Statement as of June 30, 2023

PRESIDENT'S REPORT

President Majewski reported that summer is in full swing and things are going well. Keep up the good work.

NEW BUSINESS

Approval on FY24 Salary Schedule and Employee Compensation Plan

MOTION by Trustee Staszak, seconded by Trustee Bloom to approve the Woodridge Public Library FY24 Salary Schedule and Employee Compensation Plan as presented.

AYES: Staszak, Bloom, Heneghan, Whiteside, James, Thompson, Majewski
NAYS: None
ABSTAIN: None

Approval of Illinois Libraries Present: Intergovernmental Agreement between the Northbrook Public Library, the Woodridge Public Library, and RAILS for the purpose of facilitating the joint purchasing of programming, events & services for the parties' use.

Director Naisbitt reported that the Woodridge Public Library will join 105 other libraries to share expense and responsibility for speakers and programming. This participation allows us to bring more popular speakers to our patrons that otherwise we could not afford. Director Naisbitt answered questions from the Board. There was some discussion on Zoom programming.

MOTION by Trustee Whiteside, second by Trustee Staszak to approve an Intergovernmental Agreement between Illinois Libraries Present and the Woodridge Public Library for the purpose of providing patrons with high quality virtual programs.

AYES: Whiteside, Staszak, Heneghan, Bloom, James, Thompson, Majewski
NAYS: None
ABSTAIN: None

UNFINISHED BUSINESS

There was discussion on the Pam Dubé memorial and how best to use the donated funds to honor Pam. Several ideas were discussed.

The trustees will be notified of upcoming trustee training.

ADJOURNMENT

There being no further business, motion by Trustee Whiteside, second by Trustee Staszak to adjourn the meeting at 8:16 pm.

AYES:	Whiteside, Staszak, Heneghan, Bloom, James, Thompson, Majewski
NAYS:	None
ABSTAIN	None

These minutes were approved by the Board of Trustees.


Jane Whiteside, Secretary

8-16-2023
Date

Debra Fowler, Recording Secretary