

**WOODRIDGE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
VIRTUAL BOARD MEETING  
June 15, 2022**

**CALL TO ORDER**

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

**ROLL CALL**

The following trustees were present: Heneghan, Whiteside, James, Thompson, Majewski

Absent: Staszak, Bloom

Also present: Pam Dubé, Library Director  
Patti Naisbitt, PR & Program Coordinator  
Don Shaw, Lauterbach & Amen, LLC  
Andy Dogan, Williams Architects  
Deb Fowler, Administrative Assistant

**MINUTES**

MOTION by Trustee Thompson, second by Trustee Whiteside to approve the May 18, 2022 minutes of the regular meeting of the Library Board.

AYES: Thompson, Whiteside, Heneghan, James, Majewski  
NAYS: None  
ABSTAIN: None

MOTION by Trustee James, second by Trustee Thompson to approve the May 18, 2022 minutes of the Executive Session as presented.

AYES: James, Thompson, Whiteside, Heneghan, Majewski  
NAYS: None  
ABSTAIN: None

**RECOGNITION OF PUBLIC**

No one from the public attended or submitted comment.

**PRESENTATION OF FY2021 AUDIT BY DON SHAW OF LAUTERBACH & AMEN  
AND ACCEPTANCE BY BOARD**

Mr. Shaw provided a brief overview of the Annual Financial Report. Overall, it is the opinion of Lauterbach & Amen that the financial statements present fairly and in accordance with generally accepted accounting principles. The Library was given a clean unmodified opinion, which is the highest level that can be obtained. There were no comments or suggestions made by Lauterbach & Amen for 2021. A current recommendation regarding GASB Statement No. 87, Leases was mentioned and Lauterbach & Amen will work with the Library to review the new lease criteria to determine appropriate financial reporting for these activities.

MOTION by Trustee Thompson, seconded by Trustee Heneghan to accept the FY21 Woodridge Public Library's Annual Financial Report, covering the time period January 1, 2021 - December 31, 2021 as presented by Lauterbach & Amen.

AYES: Thompson, Heneghan, Whiteside, James, Majewski  
NAYS: None  
ABSTAIN: None

**CONSENT AGENDA**

MOTION by Trustee Heneghan, second by Trustee Whiteside to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of May 2022 in the amount of \$134,408.46
- B. Personnel Report for the month of May indicating 0 staffing changes
- C. Bank Register Report 5/1/22-5/31/22, totaling \$113,521.25
- D. Invoice Expense Allocation Report for Invoices paid in May 2022

AYES: Heneghan, Whiteside, James, Thompson, Majewski  
NAYS: None  
ABSTAIN None

**DISCUSSION ITEMS WITH NO ACTION**

Library Director's Report

Director Dubé reported that Library staff visited area schools to promote our Summer Reading Program. Forty-seven presentations were given. Due to these efforts within the first two weeks we already have 943 children, 123 teens and 98 adults signed up for the Summer Reading Programs.

Monthly Statistical Reports

Income Statement as of May 31, 2022

**PRESIDENT'S REPORT**

President Majewski stated it was great report from the auditor. Director Dubé gave praise to our Bookkeeper, Nancy Bandusky.

**NEW BUSINESS**

**Approval of FY2021 Treasurer's Report**

The Annual Treasurer's Report for FY21 was presented to the Board. Per Illinois law, this report must be published or notice of its posting on the library's website must be published within six months of the end of the fiscal year.

MOTION by Trustee Thompson, seconded by Trustee Whiteside to approve the Woodridge Public Library Annual Treasurer's Report for FY21, covering the time period January 1, 2021 - December 31, 2021.

AYES: Thompson, Whiteside, Heneghan, James, Majewski  
NAYS: None  
ABSTAIN: None

**Approval of Late Opening Friday, August 26, 2022 for Staff Development Morning**  
MOTION by Trustee Whiteside, seconded by Trustee James to approve the Woodridge Public Library closure from 9 AM - 1 PM on Friday, August 26, 2022.

AYES: Whiteside, James, Heneghan, Thompson, Majewski  
NAYS: None  
ABSTAIN: None

**UNFINISHED BUSINESS**

**Presentation of Exterior Steel Assessment by Andy Dogan of Williams Architects & Approval of Exterior Steel Project, Including Moving Forward with RFP Process**

Director Dubé and Andy Dogan provided a more detailed update on the Exterior Steel Project presentation from last month, which included an estimated cost over 30 years for each option. Mr. Dogan answered questions from the Board. After some discussion, it was the consensus of the Board to proceed with the new Engineered Metal Panel System option.

MOTION by Trustee Thompson, seconded by Trustee Heneghan to approve moving forward with Engineered Metal Panel System Option for Exterior Steel Project.

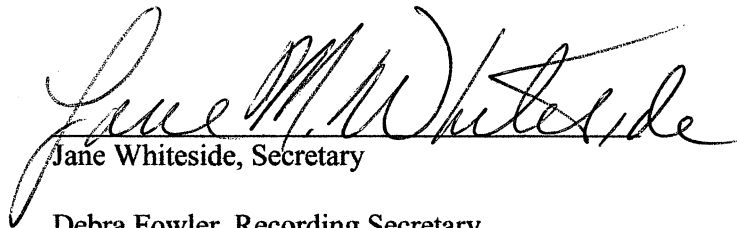
AYES: Thompson, Heneghan, Whiteside, James, Majewski  
NAYS: None  
ABSTAIN: None

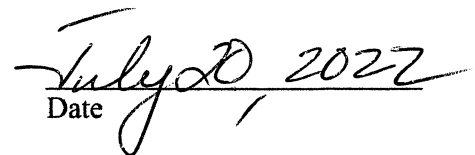
**ADJOURNMENT**

There being no further business, Motion by Trustee Thompson, second by Trustee Whiteside to adjourn the meeting at 8:25 pm.

AYES: Thompson, Whiteside, Heneghan, James, Majewski  
NAYS: None  
ABSTAIN: None

These minutes were approved by the Board of Trustees.

  
Jane Whiteside, Secretary  
Debra Fowler, Recording Secretary

  
Date