

WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
VIRTUAL BOARD MEETING
January 18, 2023, 7:30 P.M.

As the Woodridge Public Library navigates through this unprecedented time due to the COVID-19 pandemic, the Library Board of Trustees has determined that an in person meeting is not practical or prudent due to the high level of community transmission in conjunction with the Governor's disaster declaration. Members of the public are invited to participate in the regular monthly Board Meeting by telephone or Zoom video conference. Board members, citizens and staff can connect by using the information below.

In lieu of providing public comment in person or by phone, members of the public may send statements to business@woodridgelibrary.org by 5:00 p.m. on Wednesday, January 18, 2023. Comments submitted via email will be acknowledged during the public comment portion of the meeting.

To attend by video conference, click on this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/82207064013?pwd=NHpscVd5NDdmUjJDWIZkNjFuSUZudz09>

Meeting ID: 822 0706 4013

Passcode: 970614

To attend by telephone

Dial: 312 626 6799

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
Regular Meeting of Library Board December 14, 2022 Attached
- IV. Recognition of Public
 - A. Public Comment
 - B. Questions Not Related to Agenda Items
 - C. Questions Related to Agenda Items
- V. 2022 Staff Recognition
- VI. Consent Agenda Items
These items are considered routine by the Library Board. They will be voted on as one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda and considered separately.
 - A. Library Payroll for the month of December 2022 in the amount of \$131,754.43 Action Item #1
 - B. Personnel Report for the month of December indicating 2 staffing changes Action Item #2
 - C. Bank Register Report 12/1/22-12/31/22 totaling \$138,647.04 Action Item #3
 - D. Invoice Expense Allocation Report for Invoices paid in December 2022 Action Item #4

Recommendation: That Consent Agenda Items A, B, C, and D be approved.

- VII. Discussion Items with no Action
 - A. Library Director's Report Information Item #5
 - 1. Monthly Statistical Reports Information Item #6
 - 2. Income Statement as of December 31, 2022 Information Item #7

VIII. President's Report

IX. New Business

- A. Follow Administrative Succession Plan and Appoint Patti Naisbitt Acting Director Action Item #8
- B. Review Public Comment Policy Information Item #9
- C. Non-Resident Card and minors Action Item #10

X. Unfinished Business

XI. Adjournment

Executive Session Re: Personnel, Real Estate Acquisition & Litigation

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Business Office by telephone at 630-487-2550, by e-mail at ada@woodridgelibrary.org or in writing, not less than five (5) business days prior to the meeting.