

**WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
VIRTUAL SPECIAL BOARD MEETING
March 28, 2023**

CALL TO ORDER

President Majewski called the special meeting of the Woodridge Public Library Board to order at 7:08 pm.

ROLL CALL

The following trustees were present: Staszak, Heneghan (7:10pm), Bloom, Whiteside, James, Thompson, Majewski

Absent: None

Also present: Patti Naisbitt, Acting Director/PR & Program Coordinator
 John Eallonardo, Frederick Quinn Corp. (FQC)
 Logan Thrush, Williams Architects
 Deb Fowler, Administrative Assistant
 Julie Lombardo, Circulation Services Manager

RECOGNITION OF PUBLIC

No one from the public attended or submitted comment.

NEW BUSINESS

Approval of Contractors for Architectural Sheet Metal for Exterior Steel Renovation presented by Frederick Quinn Corporation and Williams Architects

John Eallonardo from Frederick Quinn Corporation provided a summary of the bid schedule. A pre-bid meeting was held on March 2, 2023, which was attended by two contractors. Four individual bids were presented on two trade packages at the sealed bid meeting on Thursday, March 16, 2023. One bid for the architectural sheet metal and three bids for the intumescent painting. Frederick Quinn and Williams Architects held scope review meetings with the two low responsive, responsible contractors.

The lowest bidder for Bid Package #1-07 - Architectural Sheet Metal was Olsson Roofing Company, Inc, dba / Metal Edge of Romeoville, IL with a base bid award amount not to exceed \$274,300.

MOTION by Trustee Bloom, second by Trustee Whiteside to approve BP #1-07 Olsson Roofing Company Inc. dba Metal Edge of Romeoville, IL to perform exterior architectural sheet metal work for Woodridge Public Library, including base bid for an amount not to exceed \$274,300.

AYES: Bloom, Whiteside, Staszak, Heneghan, James, Thompson, Majewski
NAYS: None
ABSTAIN None

Approval of Contractors for Intumescent Painting for Exterior Steel Renovation presented by Frederick Quinn Corporation and Williams Architects

The lowest bidder for Bid Package #1-09 - Intumescent Painting was Nedrow Decorating Inc. with a base bid of \$258,000 along with acceptance of Alternate #1 for a credit of \$100,000 and an additional credit of \$18,700 to eliminate the painted topcoat which is specified but not required for

a total awarded amount not to exceed \$139,300. At the time of the bid package submission, this contractor did not submit the Qualification Statement or the signed Certifications within his bid package but did provide both at the time of the scope review. This was considered a minor irregularity and it was recommended that the bid be accepted. There were no other irregularities with the bid presented.

MOTION by Trustee Whiteside, second by Trustee Thompson to approve BP #1-09 Nedrow Decorating Inc. to perform intumescent painting for Woodridge Public Library, including base bid along with acceptance of Alternate #1 (credit for \$100,000 to provide repair of damaged intumescent areas only) and additional credit of \$18,700 (to eliminate the painted topcoat which is specified but not required) for an amount not to exceed \$139,300.

AYES: Whiteside, Thompson, Staszak, Heneghan, Bloom, James, Majewski
NAYS: None
ABSTAIN None

Approval of Construction Management Services of Frederick Quinn Corp. for Exterior Steel Renovation

Frederick Quinn Corporation submitted a proposal for construction management services for the Exterior Steel Renovation. The Library has successfully used their services previously during the 2014 renovation. FQC would provide oversight services of documents, supply orders, logistics, and scheduling for the Exterior Steel Renovation project for a fee of \$30,000. Also, they will provide site supervision services such as coordinating and supervising the work of trade contractors, quality control, and all other coordination of work through the completion of a final punch list for an amount not to exceed \$18,000. We are expecting 15 hours of work during each week for 10 weeks. John Eallonardo from FQC answered questions from the Board.

MOTION by Trustee Thompson, second by Trustee Bloom to approve engaging FQC Construction Management for professional construction services for an amount not to exceed \$48,000.

AYES: Thompson, Bloom, Staszak, Heneghan, Whiteside, James, Majewski
NAYS: None
ABSTAIN None

EXECUTIVE SESSION

MOTION by Trustee Whiteside, second by Trustee Staszak to enter into Executive Session at 7:28pm to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific Library employees (5 ILCS 120/2(c)(1))

AYES: Whiteside, Staszak, Heneghan, Bloom, James, Thompson, Majewski
NAYS: None
ABSTAIN None

MOTION by Trustee Staszak, second by Trustee Bloom to return to open session at 7:44 pm.

AYES: Staszak, Bloom, Heneghan, Whiteside, James, Thompson, Majewski
NAYS: None
ABSTAIN: None

Naming and Appointment of Patti Naisbitt as Library Director

MOTION by Trustee Staszak, second by Trustee Bloom to appoint Patti Naisbitt as Library Director

AYES: Staszak, Bloom, Heneghan, Whiteside, James, Thompson, Majewski
NAYS: None
ABSTAIN None

Approval of Library Director's Compensation

MOTION by Trustee Thompson, second by Trustee Bloom to approve the Library Director's Compensation of \$130,000 per year.

AYES: Thompson, Bloom, Staszak, Heneghan, Whiteside, James, Majewski
NAYS: None
ABSTAIN None

Change Signatories for Woodridge Public Library PNC Bank Accounts from Pam Dubé to Patricia Naisbitt

MOTION by Trustee Whiteside, second by Trustee Bloom to change Signatory on Woodridge Public Library PNC accounts, including Treasury Enterprise Plan, Sweep, FSA and General Fund accounts, from Pam Dubé to Patricia Naisbitt.

AYES: Whiteside, Bloom, Staszak, Heneghan, James, Thompson, Majewski
NAYS: None
ABSTAIN None

UNFINISHED BUSINESS

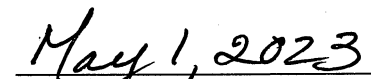
ADJOURNMENT

There being no further business, motion by Trustee Whiteside, second by Trustee Thompson to adjourn the meeting at 7:53 pm.

AYES: Whiteside, Thompson, Staszak, Heneghan, Bloom, James, Majewski
NAYS: None
ABSTAIN None

These minutes were approved by the Board of Trustees.


Jane Whiteside, Secretary


Date

Debra Fowler, Recording Secretary