

**WOODRIDGE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
VIRTUAL BOARD MEETING  
December 14, 2022**

**CALL TO ORDER**

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:31 pm.

**ROLL CALL**

The following trustees were present: Staszak, Heneghan, Bloom, Whiteside, Thompson, Majewski

Absent: James

Also present: Pam Dubé, Library Director  
Matthew Hennessy, Technology Manager  
Richard Antonini, Computer View Inc.  
William Marcus, Computer View Inc.  
Roxy Poluchowicz, Computer View Inc.  
Deb Fowler, Administrative Assistant

**MINUTES**

MOTION by Trustee Staszak, second by Trustee Whiteside to approve the November 16, 2022 minutes of the regular meeting of the Library Board.

AYES: Staszak, Whiteside, Heneghan, Bloom, Thompson, Majewski  
NAYS: None  
ABSTAIN: None

**RECOGNITION OF PUBLIC**

A library patron expressed his dissatisfaction with library staff regarding a previous incident he encountered at the library. President Majewski acknowledged the complaint.

With no objections from the other trustees, President Majewski changed the order of business in the agenda and moved up New Business Item A - Cyber Security Presentation by William Marcus from Computer View Inc. (CVI).

**NEW BUSINESS**

William Marcus gave a presentation on how CVI applies cyber security measures to keep the Library's network secure. Roxy Poluchowicz and Richard Antonini provided an overview of the training modules available for safe computing. CVI addressed questions from the Library Director and Board.

**CONSENT AGENDA**

MOTION by Trustee Bloom, second by Trustee Whiteside to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of November 2022 in the amount of \$124,899.14
- B. Personnel Report for the month of November indicating 2 staffing changes
- C. Bank Register Report 11/1/22-11/30/22, totaling \$126,119.60
- D. Invoice Expense Allocation Report for Invoices paid in November 2022

AYES: Bloom, Whiteside, Staszak, Heneghan, Thompson, Majewski  
NAYS: None  
ABSTAIN: None

### **DISCUSSION ITEMS WITH NO ACTION**

#### **Library Director's Report**

Director Dubé highlighted a couple of outreach events that took place at the Library. We collaborated with the South Suburban Immigration Project for DuPage Health Access Day on November 17th. The Library also hosted the Woodridge VFW Veteran's Day Memorial Event on Friday, November 11th. Both events were well attended.

Library staff completed sexual harassment training.

#### **Monthly Statistical Reports**

##### **Income Statement as of November 30, 2022**

It was noted the library did better than expected on the receipt of Corporate Replacement Tax, Grants, and Interest.

### **PRESIDENT'S REPORT**

President Majewski stated Library administration, staff and the Board have done a great job. He thanked everyone for their efforts.

### **NEW BUSINESS (continued)**

#### **Approval of Resolution 22-04, Annual Resolution Authorizing Public Library Non-Resident Cards**

Director Dubé presented Resolution 22-04 to the Board, explained the formula used to calculate the non-resident card fee, which comes from section 3050.60 of the Administrative Code. The fee for the non-resident card will be \$312 for 2023. There was discussion on the formula used to calculate the fee.

MOTION by Trustee Whiteside, second by Trustee Bloom to approve Resolution 22-04 Annual Resolution Authorizing Public Library Non-Resident Cards.

AYES: Whiteside, Bloom, Thompson, Majewski  
NAYS: Staszak, Heneghan  
ABSTAIN: None

Director Dubé reported on new legislation that allows a Board to opt in to a program for minors living in unincorporated areas to receive free library cards no matter their income level. After discussion, the consensus of the Board is to gather more information about the legislation and add it to the January 2023 Board Meeting Agenda.

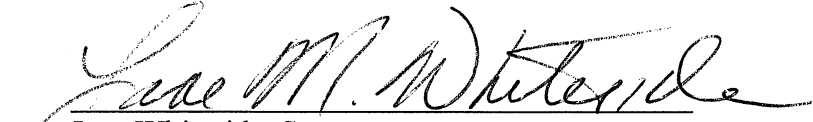
### **UNFINISHED BUSINESS**

### **ADJOURNMENT**

There being no further business, motion by Trustee Whiteside, second by Trustee Staszak to adjourn the meeting at 8:27 pm.

AYES: Whiteside, Staszak, Heneghan, Bloom, Thompson, Majewski  
NAYS: None  
ABSTAIN None

These minutes were approved by the Board of Trustees.

  
Jane Whiteside, Secretary

1-20-23  
Date

Debra Fowler, Recording Secretary