

**WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
VIRTUAL BOARD MEETING
February 15, 2023**

CALL TO ORDER

Vice President Thompson called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

ROLL CALL

The following trustees were present: Staszak, Heneghan (7:42pm), Bloom, Whiteside, James, Thompson

Absent: Majewski

Also present: Patti Naisbitt, PR & Program Coordinator, Acting Director
Andy Dogan, Williams Architects
John Eallonardo, Fredrick Quinn Corp.
Julie Lombardo, Circulation Services Manager
Deb Fowler, Administrative Assistant

MINUTES

MOTION by Trustee Staszak, second by Trustee Whiteside to approve the January 18, 2023 minutes of the regular meeting of the Library Board.

AYES: Staszak, Whiteside, Bloom, James, Thompson
NAYS: None
ABSTAIN: None

RECOGNITION OF PUBLIC

No one from the public attended or submitted comment.

EXTERIOR STEEL PROJECT UPDATE PRESENTED BY ANDY DOGAN OF WILLIAMS ARCHITECTS AND JOHN EALLONARDO OF FREDRICK QUINN CORPORATION

Andy Dogan from Williams Architects provided a brief recap of the bidding process for our Exterior Steel Project that took place on November 2022, which resulted in no bids. After regrouping and reconnaissance work, it was recommended to break the project up into two separate bid processes. One bid will be for the paint and intumescent repair and the second bid will be for the metal panel system. John Eallonardo with Fredrick Quinn Corporation will help with the bidding and preconstruction services and have offered providing project management services throughout the project. There was discussion regarding the potential need of a special board meeting taking place between the regular March 15th and April 19th Board Meetings to approve a recommended contractor. The Board was in concurrence with this plan.

Trustee Heneghan joined the meeting at 7:42pm.

CONSENT AGENDA

MOTION by Trustee Bloom, second by Trustee Whiteside to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of January 2023 in the amount of \$127,699.69
- B. Personnel Report for the month of January indicating 0 staffing changes
- C. Bank Register Report 1/1/23-1/31/23, totaling \$96,991.29
- D. Invoice Expense Allocation Report for Invoices paid in January 2023

AYES: Bloom, Whiteside, Staszak, Heneghan, James, Thompson
NAYS: None
ABSTAIN None

DISCUSSION ITEMS WITH NO ACTION

Library Director's Report

PR & Program Coordinator, Patti Naisbitt reported the governor has made the decision to withdraw the COVID-19 Emergency Order effective May 11, 2023. However, as of the May 1, 2023, public bodies will no long be able to conduct remote meetings under the current "public health" provision. Therefore, we will be meeting in person at the Library to conduct our Board Meetings starting with the May 17, 2023 Board Meeting.

Library staff have started taking email security and training awareness.

Monthly Statistical Reports

Income Statement as of January 31, 2022

PRESIDENT'S REPORT

None

NEW BUSINESS

Approval of FY2022 Illinois Public Library Annual Report (IPLAR)

Ms. Naisbitt presented the FY2022 IPLAR to the Board and provided a brief summary of its purpose and some of the changes. She reported that being open every day made a big difference. Overall, our numbers are solid and headed in a good direction.

MOTION by Trustee Whiteside, second by Trustee Bloom to approve the FY2022 IPLAR

AYES: Whiteside, Bloom, Staszak, Heneghan, James, Thompson
NAYS: None
ABSTAIN None

UNFINISHED BUSINESS

EXECUTIVE SESSION

MOTION by Trustee Bloom, seconded by Trustee Whiteside to go into Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific Library employees (5ILCS 120/2(c)(1)) at 8:09pm

AYES: Bloom, Whiteside, Staszak, Heneghan, James, Thompson
NAYS: None
ABSTAIN None

MOTION by Trustee James, second by Trustee Bloom to return to open session at 8:24 pm.

AYES: James, Bloom, Staszak, Heneghan, Whiteside, Thompson
NAYS: None
ABSTAIN: None

Approval of extension of employee leave as discussed in executive session

MOTION by Trustee James, second by Trustee Bloom to approve the extension of employee leave as discussed in executive session.

AYES: James, Bloom, Staszak, Heneghan, Whiteside, Thompson
NAYS: None
ABSTAIN: None


ADJOURNMENT

There being no further business, motion by Trustee James, second by Trustee Bloom to adjourn the meeting at 8:29 pm.

AYES: James, Bloom, Staszak, Heneghan, Whiteside, Thompson
NAYS: None
ABSTAIN: None

These minutes were approved by the Board of Trustees.


Jane Whiteside, Secretary


Date

Debra Fowler, Recording Secretary